



FWP Monthly Council Meeting

12/07/05

383 Conference Room #316

Type of meeting:

Monthly

Note taker: June Storey

Attendees:

Shirley Peterson; June Storey; Elaine Duran; Gloria Chavez; Karen Harger;
Denise Trujollo

----- Agenda Topics -----

Minutes of Last Meeting

Shirley Peterson

FY06 Goals & Objectives

All

FWP Holiday Family Adoption

All

FWP Women's History Month Celebration

Shirley Peterson

Other Business

All

Other Information



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Minutes

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----- Agenda Topics -----

Minutes of Last Meeting

Discussion: Attendees reviewed the minutes. Elaine Duran moved for the minutes to be approved as written and Gloria Chavez seconded the motion

Conclusions: Members approved them without revision

Action items:

June Storey will develop minutes of the meeting and forward to Shirley Peterson for distribution.

Person responsible:

June Storey
Shirley Peterson

Deadline:

12/08/05

Video Committee Follow-Up Report

Discussion: Item tabled from November meeting. Item was put on hold until Mike is able to attend and discuss with members. Need to discuss at next meeting how FWP members feel the video went, and what they would like to do with the Video. Questions to ask ourselves do we want to file for historical reasons or start a new FWP video, add to this FWP video.

Conclusions: Table discussion until a meeting in new year—January or February -- when we can discuss in length

Action items:

Put on Agenda for future meeting

Person responsible:

Mike Meyer

Deadline:

February
2006

FWP Goals and Objectives for FY 2006

Discussion: Everyone in attendance had reviewed the FY 2006 Goals and Objectives. Some administrative changes were made to the FWP Brochure that listed the Goals and Objectives. Brochure and objectives and goals were approved as written and Shirley will make the administrative changes and print up the FWP brochure.

Conclusions: Item closed

Action items: Shirley to make changes as suggested and print up the brochure with these changes

Person responsible:
Shirley Peterson

Deadline:
None

FWP Holiday Family Adoption

Discussion: Members voted to offer to assist any group that needed help with the family they had adopted for Christmas. Luis Martinez will be contacted to see who may need the help. It was felt that it was too late in the season to take on another family by ourselves. Next year we will plan early to take a family to sponsor for Christmas. Elaine Duran will contact Luis Martinez and work with June Storey in Shirley's absence to ensure that this item is completed.

Conclusions:

Action items: Members to be solicited to help provide items for a family in need this holiday season.

Person responsible:
Elaine Duran and June Storey

Deadline:
Whatever deadline is set by Mr. Martinez

FWP Women's History Month Celebration

Discussion: March will be FWP Women's History Month. Discussion was made of possible speakers. It was also suggested that along with a main celebration day that we have a Lunch and Learn as well. Shirley will work on checking on possible speakers. Rochelle Lari of Sandia National Laboratory was mentioned as a possibility. Members were to brainstorm and see if they had any ideas for speakers. Karen Harger will provide Shirley and the committee members with the theme for this year's celebration and that should help us to make a final decision on who to have as a speaker.

Conclusions:

Action items: Shirley to check on availability of Rochelle Lari and a couple of other speakers she had recently heard at a workshop she attended.
June will gather the information members provide on possible speakers while Shirley is on holiday leave.

Person responsible:
Shirley Peterson/June Storey

Deadline:
January meeting

Meeting adjourned at 2:35 p.m.